

**MANSFIELD DOWNTOWN PARTNERSHIP
FINANCE AND ADMINISTRATION COMMITTEE**

THURSDAY, DECEMBER 16, 2010

MINUTES

Present: Chair: Michael Allison, Phil Barry, Harry Birkenruth, Pat Carino, Mark Hammond and Frank Vasington

Staff: Cynthia van Zelm

1. Call to Order

Phil Barry called the meeting to order at 3:07 in Tom Callahan's absence.

2. Approval of Minutes from November 18, 2010

Michael Allison made a motion to approve the minutes. Mark Hammond seconded the motion. The minutes were approved with Mr. Barry and Frank Vasington abstaining.

3. Update on Storrs Center

Cynthia van Zelm said the draft Development Agreement between the Town of Mansfield and Storrs Center Alliance LLC, and Education Realty Trust, Inc., will continue to be discussed at the next Council meeting on December 27 and possibly at a follow-up meeting on January 4.

Harry Birkenruth said he thought the comments made at the public hearing on the draft Agreement were very rational. It is important to market the housing to a broad audience. He noted that Town Manager Matt Hart has done a good job of including protection for the Town in the agreement.

Mr. Barry said he heard a positive tone was set at the public hearing.

Ms. van Zelm said the goal is for plans on buildings for Phase 1A and 1B to be submitted formally to the Mansfield Planning Director in mid-January with a Partnership public hearing to follow in early February.

Ms. van Zelm said the plans for Storrs Road are moving forward toward 90 percent completion.

She said preliminary design on the parking garage and intermodal center will be presented to the Planning and Design Committee on January 25.

4. Discussion of DRAFT Budget

Ms. van Zelm reviewed the draft Budget for the Partnership for FY2011-2012 that had been previously e-mailed.

The Committee recommended that the Town and University of Connecticut contribution remain the same as last year.

Mr. Birkenruth made a motion to recommend the draft Budget for input into the Town fiscal system for the Town's deadline of January 5. Mr. Vasington seconded the motion. The motion was approved unanimously.

Mr. Hammond moved to go into Executive Session pursuant to Connecticut General Statutes sections 1-200 (6) (D), 1-200 (6) (E) and 1-210 (b) (5).

Mr. Birkenruth seconded the motion.

The motion was approved unanimously.

5. Executive Session pursuant to Connecticut General Statutes sections 1-200 (6) (D), 1-200 (6) (E) and 1-210 (b) (5).

Present: Committee members Mr. Allison, Mr. Barry, Mr. Birkenruth, Mr. Carino, Mr. Hammond, and Mr. Vasington.

Also Present: Ms. van Zelm

6. Update on Four Corners Sewer and Water Advisory Committee

Ms. van Zelm said the Committee met this week with its consultant Environmental Partners. They reviewed the various water resource options. A draft report will be completed by Environmental Partners in two weeks. The next Committee meeting is January 11.

7. Adjourn

Mr. Birkenruth made a motion to adjourn. Mr. Vasington seconded the motion. The motion was approved unanimously. The meeting adjourned at 4:30 pm.

Minutes taken by Cynthia van Zelm